



Talent Department

3700 South High Street | Columbus, OH 43207

Business Hours: 8:00 am - 5:00 pm

General HR Phone Line: 614-365-5000 *Option 5*

Amy Grover

Chief Talent Officer/CHRO

agrover@columbus.k12.oh.us

Brenda Jackson

Executive Secretary II to Amy Grover

bjackson@columbus.k12.oh.us

Courtney Hale

Interim Executive Director - Talent Management

Talent Acquisition

chale@columbus.k12.oh.us

John Dean - Director

Labor Management & Employee Relations

jidean@columbus.k12.oh.us

LaMeika Robinson - Director

Strategic Staffing

lrobinson1@columbus.k12.oh.us

Terri Trigg - Director

Total Rewards

ttrigg@columbus.k12.oh.us

QUICK REFERENCE | EMAIL LISTING

CATEGORY	DEPARTMENT	EMAIL/WEBSITE
General HR Information	Talent Department	hr@columbus.k12.oh.us
Article 211	Strategic Staffing	article211@columbus.k12.oh.us
Benefits	Total Rewards	benefitquestions@columbus.k12.oh.us
Broadspire	Total Rewards	www.myleavetech.com
Certificated Questions	Strategic Staffing	hr@columbus.k12.oh.us
Classified Questions	Strategic Staffing	hr@columbus.k12.oh.us
Contracts - Teachers/Administrators	Total Rewards	contractquestions@columbus.k12.oh.us
Employee Assistance Program (EAP)	Total Rewards	HealthAdvocate.com/columbuscityschools
Employee Relations	Labor Management & Employee Relations-LMER	employeerelations@columbus.k12.oh.us
Evaluations	Strategic Staffing	hrevaluations@columbus.k12.oh.us
Fingerprints	Strategic Staffing	hr@columbus.k12.oh.us
HR Information Systems	Talent Department	hris@columbus.k12.oh.us

I-9 Information	Strategic Staffing	hr@columbus.k12.oh.us
Instructional Assistants	Strategic Staffing	instrucassisthelp@columbus.k12.oh.us
Leaves of Absence	Total Rewards	leavesofabsence@columbus.k12.oh.us
Public School Works	Total Rewards	PublicSchoolWorks@columbus.k12.oh.us
Red Rover	Total Rewards	hr@columbus.k12.oh.us
Retirements/Resignations	Strategic Staffing	hr@columbus.k12.oh.us
Substitute Employees	Total Rewards	subservices@columbus.k12.oh.us
Tuition Reimbursement	Total Rewards	professionalleaves@columbus.k12.oh.us
Verification Requests	Strategic Staffing	verifications@columbus.k12.oh.us
Wellness	Total Rewards	wellness@columbus.k12.oh.us
Workplace Injuries	Total Rewards	workplaceinjuries@columbus.k12.oh.us

LABOR MANAGEMENT EMPLOYEE RELATIONS (LMER) - JOHN DEAN, DIRECTOR
Phone 614-365-5636 | Fax 614-365-5741

Mary Anne Baum, Manager	William Alverson, Investigator	Lisa Allen, Human Resources Assistant I
Jason Allison, Hearing Officer	Maxine Eggleston, Investigator	Terri Ellis, Human Resources Assistant II
Dianne McLinn, Hearing Officer	Phyllis Barrett-Williams, Investigator	Jill Harlan, Business Partner
		Amanda Schulte, Business Partner

CATEGORY	EMAIL
Administrative Offices Closed	employeerelations@columbus.k12.oh.us
Allegations of Abuse	employeerelations@columbus.k12.oh.us
CEA Contract Concerns	employeerelations@columbus.k12.oh.us
Disciplinary Files	employeerelations@columbus.k12.oh.us
Drug and Alcohol Concerns	employeerelations@columbus.k12.oh.us
Drug Testing Program	employeerelations@columbus.k12.oh.us
Employee Discipline	employeerelations@columbus.k12.oh.us
Employee Misconduct	employeerelations@columbus.k12.oh.us
Grievances	employeerelations@columbus.k12.oh.us
Unemployment Claims	employeerelations@columbus.k12.oh.us
Performance Based Incentives	employeerelations@columbus.k12.oh.us

STRATEGIC STAFFING - LAMEIKA ROBINSON, DIRECTOR

Phone 614-365-5602 | Fax 614-365-8332

Ebony McShan, Manager	Anthony Crawford, HR Generalist	Alexandre Meldaus-Crockett, HR Assistant II
LaNiya Harris-Hicks, Sub Svcs. Supervisor	Rita Fisher, HR Assistant II	Letitia Pleasant, HR Generalist
Harold Spencer, HR Data Mgmt. Analyst	Monique Bondurant Brown, HR Assistant I	Alicia Reynolds, HR Generalist
Jenna Frye, Manager HR Data Systems (HRIS)	Dawn Golden, HR Assistant II	Maribel Richardson, HR Assistant I
Acynda Spriggs, Operations Supervisor	Hannah Green, HR Generalist	Shelia Smith, PT Hrly Administrator
Japera Benson, HR Representative I	Amanda Hill, HR Generalist	
Leslie Butler, HR Representative	Sara Lowery, HR Assistant II	
Traci (Maia) Cox, HR Assistant II	Kathryn Martin, PT Hrly Administrator	

CATEGORY	EMAIL/WEBSITE
Address Changes	https://columbus.munisselfservice.com
Allocations	hr@columbus.k12.oh.us
Article 211 Job Share	article211@columbus.k12.oh.us
Background Checks	hr@columbus.k12.oh.us
Board Legislation-Personnel	hr@columbus.k12.oh.us
Certificated & Classified Questions	hr@columbus.k12.oh.us
Deceased Employee Notification	hr@columbus.k12.oh.us
Employee Eligibility Verificaion	hr@columbus.k12.oh.us
Employability & HR Compliance	hr@columbus.k12.oh.us
Employment Verifications	verifications@columbus.k12.oh.us
Fingerprinting	hr@columbus.k12.oh.us
HR Information Systems	hris@columbus.k12.oh.us
ID Badges	hr@columbus.k12.oh.us
Licensure	license@columbus.k12.oh.us
MUNIS Inquiries	MunisSupport@columbus.k12.oh.us
Name Changes	https://columbus.munisselfservice.com
Red Rover Substitute Services	subservices@columbus.k12.oh.us
Reporting, Analytics & Roster Requests	hris@columbus.k12.oh.us
Retirements & Resignations	hr@columbus.k12.oh.us
Supplementals & Pay	supplementals@columbus.k12.oh.us
Telephone Number Changes	https://columbus.munisselfservice.com
Verifications	verifications@columbus.k12.oh.us

TALENT ACQUISITION - COURTNEY HALEGeneral HR Phone Line 614-365-5000 *Option 5 then Option 3*

Kimberley Glover, Manager	Melinda Dixon, Recruiter	Irina Koumba, Lead Teacher Recruiter
Melissa Neely, Manager	Tyler Friday, HR Assistant Substitute	Stephanie McCullough-Kilby, Recruiter
School Leader Recruitment Pipelines	Nyjae Garland, HR Assistant Substitute	Victor Miller, Recruiter
Don Cantrell, Recruiter	Georgia Hauser, Recruiter	Carol Perkins, Recruiter
Sidney Calicoat, Recruiter	Judith Holmes, HR Assistant Substitute	Tanisha Swan, Recruiter
	Elizabeth Hopkins, Recruiter	Marie Tooker, Recruiter
	Michelle Jones, Recruiter HR Representative	Lakesha Williams, Recruiter
	talentacquisition@columbus.k12.oh.us	Timothy Yanok, Recruiter

TALENT PERFORMANCE & EVALUATIONHR@columbus.k12.oh.us

Vacancy, Manager Strategic Talent Performance	Michael Barnes, Manager Analytics & Data Mgmt
Papa Anne, Data Analytics Specialist	

TOTAL REWARDS - TERRI TRIGGHR@columbus.k12.oh.us

Julie Hietter, Manager Emp Benefits	Eric Ulas, Manager Time Away	Lauren Herderick, Compensation Analyst
Jovonni Jeter, Benefits Analyst	Penny Roth, Workers Compensation Analyst	Juwana Steele, Compensation Performance Mgm
Vacancy, Benefits Analyst	Janet McCoy, HR Assistant II (Leaves)	Jacqueline Broderick-Patton, Wellness Coord.
Shonna Byrd, Benefits Analyst	Vacancy, HR Assistant I (Leaves)	Vacancy, Secretary II
Jean Slaughter, HR Assistant I	Adrianne Thomas, HR Assistant Sub (Leaves)	Smita Yerramilli, Wellness Specialist
Diahann Ryan, HR Assistant Substitute	Katina Jennings, HR Sub Secretary	

BENEFITS	EMAIL/CONTACT INFO
Benefits Customer Service	benefitquestions@columbus.k12.oh.us
Child Support (National Medical Support Orders)	benefitquestions@columbus.k12.oh.us
COBRA/Benefits Continuation	WEX 1-866-451-3399
Voluntary Benefits	US Enrollment 1-800-735-0080
COMPENSATION	EMAIL
Contracts	contractquestions@columbus.k12.oh.us
Performance Evaluations for Non-School Based Administrators and Classified Employees	hrevaluations@columbus.k12.oh.us
Professional Leaves	ProfessionalLeaves@columbus.k12.oh.us
Tuition Reimbursement	ProfessionalLeaves@columbus.k12.oh.us
LEAVES/TIMEAWAY	EMAIL/CONTACT INFO
Catastrophic Leave/Donation - Classified	leavesofabsence@columbus.k12.oh.us
Educational Leave	leavesofabsence@columbus.k12.oh.us

Fitness For Duty	leavesofabsence@columbus.k12.oh.us
Injury Reporting	workplaceinjuries@columbus.k12.oh.us
Jury Duty	leavesofabsence@columbus.k12.oh.us
Medical Leave & FMLA (Broadspire)	leavesofabsence@columbus.k12.oh.us
OSHA/PERRP Reports	workplaceinjuries@columbus.k12.oh.us
Religious Leaves	leavesofabsence@columbus.k12.oh.us
Workers Compensation	workplaceinjuries@columbus.k12.oh.us
WELLNESS	EMAIL/CONTACT INFO
Employee Assistance Program (EAP)	HealthAdvocate.com/columbuscityschools